

2010-2011 NEW & RE-ENTERING STUDENT OFF-CAMPUS HOUSING QUESTIONNAIRE

Evangel University Housing Office, 1111 N Glenstone Ave, Springfield, MO 65802
 FAX: (417) 865-9599

(417) 865-2815, ext. 7335
 smallwoodp@evangel.edu

FOR HOUSING OFFICE USE	
Form Date:	_____
Deposit Date:	_____
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
Criterion for approval:	_____
Parent endorsed:	_____
GPA verified:	_____
Credit hours verified:	_____
<input type="checkbox"/> Status changed	<input type="checkbox"/> AC notified
<input type="checkbox"/> DT Entered	<input type="checkbox"/> Coach & AD
AC	_____

A \$200 ENROLLMENT DEPOSIT IS REQUIRED TO SECURE YOUR PLACE IN THE EVANGEL STUDENT BODY. THE DEPOSIT IS NON-REFUNDABLE AFTER APRIL 15, FOR THE FALL SEMESTER AND DECEMBER 1, FOR SPRING.

Submit this form to the Housing Office at least **30 days prior** to the semester.

COMMUTER MEAL PLAN OPTIONS (A MEAL PLAN IS NOT REQUIRED) (FALL 2010 – SPRING 2011)

Meal plan requested: Zero 10 (\$1,185) 15 (\$1,400) 19 (\$1,450)

Commuters may also purchase a declining-cash-balance card directly from the cafeteria during or following financial registration between 8:00 a.m. and 4:30 p.m. M – F. Students who wish to charge this to their student account must get a voucher from the Student Financial Services Office before going to the cafeteria to make the purchase.

☞ PLEASE CHECK YOUR BILL DURING FINANCIAL REGISTRATION TO ENSURE THAT A MEAL PLAN HAS BEEN ADDED IF REQUESTED ☞

Note: All single dependant students (under age 24) must also submit a parental endorsement form.

Last Name: _____ First Name: _____ M.I.: _____
 Home Phone: _____ Cell Phone: _____
 Street Address: _____ PO Box# _____
 City, State, and ZIP: _____ Personal email: _____
 Parent email (optional): _____ Evangel PO Box# if secured: _____
 Age: _____ Birth date: ___/___/___ Term for which you are applying: Fall, 20___ Spring, 20___

Marital Status: Single Married Engaged, include wedding date: _____
 Separated Divorced Widowed

Student Type: First-time freshman Transfer
 Re-entering (previously attended Evangel but has been gone at least one semester)

NOTE: Re-entering students must be re-admitted through the Admissions Office.

INTERCOLLEGIATE ATHLETES please specify team and check “Yes” or “No” to each item below:

TEAM(S) _____ VARSITY
 Yes No I HAVE COMPLETED FOUR SEASONS OF COLLEGE ATHLETICS AND AM NO LONGER ELIGIBLE
 Yes No I RECEIVE ATHLETIC SCHOLARSHIP FUNDS
 Yes No I MEET AT LEAST ONE OF THE CRITERIA LISTED ON THE BACK OF THIS PAGE
 Yes No I HAVE THE PERMISSION OF MY COACH AND THE ATHLETIC DIRECTOR (Signatures are required *prior* to submitting this form to the Housing Office.)

➤ **Coach’s Signature** _____ **Date** _____
 ➤ **Athletic Director’s Signature** _____ **Date** _____

PROVIDE THE ADDRESS AND PHONE NUMBER WHERE YOU WILL RESIDE, AND COMPLETE THE FOLLOWING INFORMATION ABOUT THE INDIVIDUAL(S) WITH WHOM YOU ARE REQUESTING TO LIVE INCLUDING YOUR SPOUSE.

Name(s): _____ Age(s): _____
 Street Address: *(must be actual street address) _____ PO Box _____
 City, State, ZIP: _____ Phone: _____
 Relationship to you: _____ Their marital status: Single Married/Engaged Separated Divorced Widowed

*WRITE “UNKNOWN ADDRESS” IF YOU HAVE NOT YET LOCATED A RESIDENCE AND INFORM US AS SOON AS YOU HAVE THE INFORMATION.

~Continued on Reverse~

CHECK THE APPLICABLE CRITERION THAT QUALIFIES YOU TO LIVE OFF CAMPUS:

- Off-campus study
 - Living with an immediate family member (Eligible relative must be your **parent** or **grandparent**)
 - 23 years of age or older (by the official published semester move-in day)
 - 22 years of age with senior status and a minimum 3.0 GPA (cannot be on behavioral probation or higher)
 - 4-year Baccalaureate degree earned (attach verification)
 - 8 semesters of full time study completed (2 summer sessions totaling 12 hours may equal one semester)
 - Student Teaching
 - Nursing Student Junior or Senior
 - Veteran having completed a full two-year tour of duty
 - Married (engaged will receive tentative approval pending the change of marital status)
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- Enrolled for 9 credit hours or less (includes credit hours taken concurrently at other institutions); must be re-approved each semester. (Your Faculty Advisor's and Financial Aid Officer's signatures are required verifying that you are not taking courses elsewhere and that dropping to 9 units is in accordance with your overall plan to complete your degree at Evangel.
- Advisor's Name: _____ Financial Aid Officer's Name: _____ Date: _____
- Signature: _____ Signature: _____ Date: _____
-

*Note: You must meet the policy requirement **by the official move-in day** of the semester for which you are applying. No exceptions!*

RE-ENTERING STUDENTS ONLY (Previously attended Evangel)

Have you been on **Behavioral Probation** or higher? Yes No **Academic Probation?** Yes No

Approval, Director of Community Life

Approval, Vice President for Student Development

Signatures are required if "Yes" is checked on either of the above. Please get signatures prior to submitting form.

Students who have been on academic or disciplinary probation (past or present) may be denied permission to live off campus.

I DO NOT MEET ANY OF THE APPROVED CRITERIA

If you do not meet any of the approved criteria but believe that you have extenuating circumstances that merit consideration for off-campus housing, you may submit this form along with a detailed explanation of the reason for your request and a letter from your parents at least 30 days in advance of the semester. Direct it to the Off-campus Housing Committee and submit it to the Housing Office. You are encouraged to include any supporting documents. Please be mindful that Committee approvals are rare and are not granted on the basis of financial need or exemplary performance as a student.

Committee decisions are final so be as thorough as possible when you submit your appeal.

Students who violate the housing policy will be subject to a **\$200 fine** and a **housing review** to determine additional action that may be taken regarding the violation. Be sure to thoroughly examine the commuter criteria listed separately and in the Student Handbook.

- I certify by signing below that I have read and understand all of the information provided on this form and that the information I have provided is complete and accurate to the best of my knowledge.
- I have paid the required \$200 enrollment deposit (enclose check or money order or call in using credit card).
- My parent has submitted a parental endorsement (if applicable).

Student Signature

Date

Please note that this application is **NOT A RENTAL APPLICATION** for Evangel married student/family housing. That is handled through the Physical Plant Office. To apply, contact Crystal Bright by email at Brightc@evangel.edu or by calling 417-865-2815, ext. 7236.