



ON-CAMPUS RECRUITER INFORMATION FORM

Thank you for your interest in Evangel University and our students! Career Development continually welcomes employers, recruiting entities, and camps to our university by participating in on-campus recruiting. As a service to you, we provide logistical coordination through our Event Scheduling department as well as assistance in marketing your event to the student body. Typically, campus recruitment opportunities are scheduled during dining hours in the Cantrell Student Union. However, if you would like to discuss with a career professional the best recruiting approach for your company, feel free to contact our office to discuss more possible options. A 2 week time frame is required for proper preparation of recruiting events after the information form is returned.

Scott Kirby
Recruitment Program Coordinator
Career Development
(417) 865-2815 ext. 7369

Sheri Phillips
Associate Director
Career Development
(417) 865-2815 ext. 7321

Date: _____

Organization name: _____

Representative's name: _____

Street address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

Contact email: _____

Desired date of event: _____ **Desired time:** _____

Desired location: _____

Recruiting for: _____

Equipment needed: e.g. DVD/TV, table: _____

Organization will send job description: Yes () No ()

Organization will send applications: Yes () No () (our applications are online)

Organization will send posters & info: Yes () No () (I will bring materials with me)

Organization requests complimentary meals: Yes () No ()

If yes, how many? (1 provided complimentary, additional meals \$5 per guest): _____

Additional comments or specific requests: _____
