

# **Evangel University**

---

## **James River Leadership Campus 2014**

### **Annual Fire Safety Report** (2013 calendar year crime statistics)



**Prepared by:**

**Lt. Andrew Englert  
Department of Public Safety**

## Contents

<b>A. Description of fire safety systems in on-campus housing facilities .....</b>	<b>3</b>
<b>B. Number of fire drills held during previous calendar year .....</b>	<b>3</b>
<b>C. Policies or rules on portable electrical appliances, smoking, and open flames .....</b>	<b>3</b>
<b>D. Procedures for student housing evacuation in the case of a fire.....</b>	<b>3</b>
<b>E. Policies regarding fire safety education and training programs provided to the students and employees.....</b>	<b>3</b>
<b>F. List of the titles of each person or organization to which students and employees should report that a fire has occurred .....</b>	<b>4</b>
<b>Residential Facilities Fire Statistics .....</b>	<b>6</b>

**A. Description of fire safety systems in on-campus housing facilities**

At the Evangel University James River Leadership Campus the residence halls at the Embassy Apartment complex are equipped with smoke and CO2 detectors. Smoke detectors in the common areas are monitored. Additionally, each apartment is equipped with a sprinkler system.

**B. Number of fire drills held during previous calendar year**

Fire drills were not conducted in 2013.

**C. Policies or rules on portable electrical appliances, smoking, and open flames**

Maintain a healthy lifestyle; abstaining from the possession or use of: alcoholic beverages, tobacco and/or smoking products, narcotic and/or hallucinogenic drugs (outside of a legal prescription), marijuana, paraphernalia, etc., as well as refraining from attendance at bars, nightclubs, and/or lounges.

**D. Procedures for student housing evacuation in the case of a fire**

In the event of a fire students should evacuate using the primary or secondary route and assemble with their floor's residents at the predetermined assembly point in a safe area away from the residence hall.

**E. Policies regarding fire safety education and training programs provided to the students and employees.**

Each Residence Director conducts a hall meeting at the beginning of the semester to provide information on fire safety and the appropriate action to take during a fire alarm or fire emergency. The Residence Director covers evacuation routes and assembly points in these meetings.

The following fire safety education regarding the proper procedure to follow, in case of a fire or explosion, is provided in the current *Evangel University Emergency or Crisis Plan* flip chart maintained and posted in various campus locations for students and employees by the Evangel University Safety Committee:

Fire or Explosions

1. Activate any fire alarms in the vicinity.
2. Call Campus Security at 911 or 7000 and report the fire.
3. Use a fire extinguisher before evacuating only if it is possible to do so without jeopardizing your personal well-being, and the fire is small or just beginning.
4. In smoky conditions, crawl, staying near the floor; touch closed doors before opening them to see if they are hot from a fire on the other side.

5. If there is time, close all windows and doors, turn off all electrical circuits and gas valves.
6. Do not lock doors or use elevators.
7. Leave the building (assist any persons with mobility impairments out of the building or at least to safe refuges [e.g. stairwell landings]) and assemble outside the building. Immediately determine if everyone is present.
8. Inform emergency and security personnel of the locations of any people who may still be in the building (e.g. physically impaired).
9. The building may be re-occupied upon issuance of an "all clear" signal by Campus Security.

The following fire safety education information is provided in the current *Student Handbook*:

Fire Alarms: All students **MUST** leave a campus building immediately when a fire alarm sounds.

Fire Doors: According to the City Fire Marshal stairwell doors must not be left open

Fire Safety Systems: Misusing or committing pranks involving fire safety systems (e.g., building or floor fire/ smoke alarms, fire extinguishers and electrical panels) is prohibited and typically results in suspension. Students violating this standard may be prosecuted also by the City of Springfield, as this is a violation of Springfield city ordinances. Municipal Ordinance #F109-3 provides that such a person will be issued a citation and a summons to appear in court. The penalty is six months in jail and/or a \$500 fine. If a fire truck responds to the false alarm, the penalty is six months in jail and a \$500 fine. In addition, the Fire Marshal states that when the pulling of a fire alarm as a prank results in the evacuation of over ten persons from a building, it can be considered a "terrorist threat." This is a Class "C" Felony and, as a federal offense, would be turned over to the FBI for prosecution.

Smoke detectors in residence hall or room: Tampering with smoke detectors, including removing the batteries or disabling them in any way, is prohibited. These things are important to let us know if there is a fire (or you have burned popcorn)!

**F. List of the titles of each person or organization to which students and employees should report that a fire has occurred**

Fires, regardless of size or damage, must be reported immediately to the Director of the James River Leadership Campus

**G. Future improvements**

1. Better staff and student fire safety training, including fire extinguisher training

2. Number of fire drills to be increased to one per semester

### Residential Facilities Fire Statistics

Facility	Address	Number of Fires in 2011	Number of Fires in 2012	Number of Fires in 2013	Category of Fire	Cause of Fire	Fire-related injuries	Fire-related deaths	Property damage
<b>Embassy Apartments Building #1</b>	5616 North 17 <sup>th</sup> Street	0	0	0	N/A	N/A	0	0	0
<b>Embassy Apartments Building #2</b>	5613 North Farmers Branch Road	0	0	0	N/A	N/A	0	0	0
<b>Embassy Apartments Building #3</b>	5608 North 17th Street	0	0	N/A*	N/A	N/A	0	0	0

\*There were no students housed in this building during 2013