THE FOLLOWING INSTRUCTIONS DESCRIBE THE INFORMATION NECESSARY TO DONATE (TRANSFER) STOCKS TO EVANGEL UNIVERSITY:

When a transfer is initiated, it is very important that you notify Evangel University directly that you are making a gift. Please send notification by completing the attached letter to:

Linda Allen, CFO, Evangel University, 1111 N. Glenstone, Springfield, MO 65802

BY FAX - 417-865-9599

BY EMAIL – allenl@evangel.edu

If you have questions, please contact Evangel University Advancement Office, Dr. Michael Kolstad, or Evangel University Business Office, Linda Allen. The university phone number is 417-865-2815.
Charitable Gift Donation to Evangel University

Letter of Authorization for DTC Transfer

Date:
Donor Name & Address:
Account Number:

To Whom it May Concern,

We would like to make a charitable donation to Evangel University of _____ shares of _____________________ stock currently held in our account. These _____ shares were originally deposited into our account on certificate dated ____________.

In accordance with our directive, please complete the following transfer of shares:

Client Name (Donor Name):
Brokerage:
Account Number:

Stock positions via the Depository Trust Company (DTC)

Stock Name and Ticker:

Into the following account:
Client Name: Evangel University
Receiving Firm: Morgan Stanley
Account #: 574-709044-301
DTC #: 0015

If you have any questions regarding this transfer you may contact me at ____________.

Sincerely,

__________________________________  Dated
__________________________________  Dated

Please send copy to: Linda Allen, Evangel University, 1111 N. Glenstone, Springfield, MO, 65802, Email: AllenL@Evangel.edu, Phone: 417-865-2815 ext. 7314