



# Directed Research Request

**Evangel University Records and Registration Office**  
 1111 N. Glenstone Ave • Springfield MO 65802, Riggs 304  
 Phone (417) 865-2815 x 8826 • Fax (417) 865-9599  
[records@agts.edu](mailto:records@agts.edu)

In addition to paying the tuition associated with the course, students are also required to pay an additional fee for directed research (DR) courses. The non-refundable fee (\$250 to \$500) depends upon the program and is subject to change without notice. Current DR Fees: Master \$250; Ph.D. Biblical Interp.& Theology \$700; all other doctoral programs \$500. DR semester course registration deadlines are the same as those for seated/online courses. DR coursework must be submitted by the last date of the semester.

## STUDENT INFORMATION

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_  
 Have you taken a Directed Research course that has an incomplete (I) grade?  Yes  No  
 If yes, what course \_\_\_\_\_

## DR COURSE INFORMATION

Dept Prefix	Course Number	Course Title	Credit Hours	Semester	Year

Professor of Record for DR Course \_\_\_\_\_

Reason you cannot take a seated/online course instead \_\_\_\_\_  
 \_\_\_\_\_

## SIGNATURES

Student \_\_\_\_\_ Date \_\_\_\_\_  
 Advisor \_\_\_\_\_ Date \_\_\_\_\_

### Records & Registration Office Use Only

Date Received \_\_\_\_\_  
 Date Processed \_\_\_\_\_  
 Department/Professor notified? \_\_\_\_\_  
 DR credit hours completed \_\_\_\_\_  
 All program credit hours completed \_\_\_\_\_