AGTS
Doctor of Ministry
Participant Handbook
2024-25

AGTS EVANGEL UNIVERSITY

ASSEMBLIES OF GOD THEOLOGICAL SEMINARY

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This version of the participant handbook replaces and supersedes all previous versions of this document.

This publication is accurate at printing, though not comprehensive, in the policy statements which it includes. The provisions of this publication are not to be regarded as irrevocable terms of the contract between administrators, faculty, and staff of AGTS. Changes are affected periodically in general regulations and in academic requirements. There are established procedures for making changes—procedures which protect the interest and welfare of individual administrators, faculty and staff, students, and the Seminary's integrity.

The latest version of this document is always available in DMin. Central in CANVAS. For topics not covered in this document, please contact the Doctor of Ministry Office.

A Word from the Doctor of Ministry Leadership Team…

Welcome!

We are pleased to have you as a part of the AGTS Doctor of Ministry program. You are a part of the growing number of Christian leaders who desire to develop their ministry gifts and understandings by pursuing doctoral studies while remaining in their ministry context. The Doctor of Ministry program exists to equip servant leaders with knowledge, skill, and passion to revitalize the church and evangelize the world in the power of the Spirit. It is our prayer that this program will renew minds, revitalize souls, and revolutionize leaders. We build leaders who build the Kingdom.

This Participant Handbook has been prepared especially for you by the Doctor of Ministry office. It is designed to provide information about Seminary policies, procedures, and services specifically related to the Doctor of Ministry program. We trust that this will answer many of your questions as you work through your degree. All participants are encouraged to read the handbook and retain a copy for their reference.

If you have any questions regarding the handbook, or any other matter that may arise related to your program, please feel free to contact the Doctor of Ministry office (417-865-2815).

We look forward to working together with you. It is our desire that the Doctor of Ministry program will produce "leaders worth following."

In His service,

John Battaglia, DMin.
Doctor of Ministry Program Director

Cory Shipley, DMin.
Doctor of Ministry Project Coordinator

Brenda Reed
Doctor of Ministry Operations Coordinator

AGTS Profile

Purpose
The purpose of the Assemblies of God Theological Seminary is to train men and women to fulfill the mission of the Church as taught in Scripture. As a graduate-level educational institution within the Pentecostal tradition, AGTS affirms the Bible as God's written Word, the inspired, infallible and authoritative rule for faith and conduct.

Accreditation
The Assemblies of God Theological Seminary is accredited by the *Association of Theological Schools of the United States and Canada*. The Seminary is also accredited by the *Higher Learning Commission of the North Central Association of Colleges and Schools*, the regional accrediting agency of the North Central states.

Affiliation
AGTS is affiliated with the General Council of the Assemblies of God. The Seminary's doctrinal commitment is found in the Statement of Faith (*see catalog*).

Faculty
Each member of the AGTS faculty and administration is positioned within the Pentecostal-Charismatic tradition in belief and practice. This background and heritage enable them to present biblical and theological truths, educational and missiological strategies and methods, and counseling principles within the context of the Pentecostal ministry.

Library Facilities
The Cordas C. Burnett Library (at AGTS) and the Klaude Kendrick Library (at Evangel University) are the major information resource centers for AGTS doctoral participants. The libraries' extensive holdings are designed to support doctoral course offerings and research. Students at AGTS can take advantage of the abundant resources in the Seminary's library or through interlibrary loan programs. In addition, AGTS students enjoy library privileges at several other colleges and universities in the greater Springfield area, and they can also gain a wealth of information from the nearby AG Archives (Flower Pentecostal Heritage Center: see ifphc.org).

Campus

The AGTS campus is located in the northern section of Springfield, Missouri's third largest city. The Seminary community enjoys a 58,000 sq. ft. academic building that houses state-of-the-art classrooms, library, computer lab, Veterans Center, William J. Seymour Chapel, World Prayer Center, and administrative offices. AGTS is an embedded seminary within Evangel University, adjacent to the seminary campus on North Glenstone Avenue. Springfield is also the home of the General Council of the Assemblies of God.

Mission Statement and Pentecostal Distinctives

Mission Statement

Shaping servant leaders to revitalize the Church and evangelize the world in the power of the Spirit.

In order to accomplish its purpose as a center for instruction and spiritual formation, the Seminary seeks to achieve the following objectives:

1. To lead every participant into a growing knowledge of God, based upon the redemptive work of Christ and the baptizing power of the Holy Spirit.

2. To perpetuate the distinctive Pentecostal proclamation of the supernatural power of the Holy Spirit to restore God's people to the biblical model of vitality and witness.

3. To create an environment in which individuals, called and gifted for Christian service, may be nurtured as servant-leaders of sterling Christian character.

4. To seek excellence in all of its programs, believing that a rigorous quest for truth, effectiveness and relevance should characterize theological reflection and professional training.

5. To provide training in the professional skills necessary for the practice of ministry in a changing world, focusing on the preparation of pastors, missionaries, evangelists, military and institutional chaplains, educators, counselors and others.

6. To foster an evangelistic and missionary emphasis with a global and multi-cultural perspective in order to equip men and women to proclaim the gospel of Jesus Christ at home and abroad.

7. To encourage constructive engagement with society guided by the prophetic and redemptive words and deeds of Jesus Christ.

8. To serve as a scholarly resource for the Assemblies of God, Pentecostal-Charismatic communities worldwide, and the larger body of Christ.

9. To utilize technology and distance-education methodologies in the extension of its educational mission to Christian leaders unable to attend a resident campus.

Pentecostal Distinctives

The commitment to the Pentecostal dimension of Christianity is what distinguishes the Assemblies of God from other groups within Evangelical Christianity. Since AGTS is the denominational Seminary for the Assemblies of God, the Pentecostal distinctives are central to each of its degrees and course offerings.

The Doctor of Ministry Degree

Program Overview

The Doctor of Ministry program is a professional program intended for men and women actively engaged in full-time Christian ministry. The primary purpose of the program is to enhance the participants' professional competence in the particular area of their gifts and calling. Practical in nature while at the same time maintaining the highest academic standards for theological reflection on the practice of ministry, the program seeks to integrate learning into the context of each participant's ministry and can be shaped to meet individual needs.

Opportunities for personal and spiritual growth are woven into the fabric of the entire program. One dynamic element of the program is involvement in a Doctor of Ministry cohort. Each cohort is comprised of select individuals from a variety of ministry backgrounds. The cohort remains together for the core phase of the program allowing deep and meaningful relationships to be formed. "As iron sharpens iron" the cohort provides a challenging and motivating peer learning environment.

This program focuses on developing strong Pentecostal scholar-practitioners. Today's vital and growing ministries demand Spirit-anointed, effective leadership. If leaders expect to remain on the cutting edge of complex, demanding and ever-changing ministry, they must prepare themselves now. The DMin Program is designed to "build leaders who build the Kingdom."

Program Learning Outcomes

The DMin experience focuses on giving participants the opportunity to expand their influence by growing into ministers who:

1. **Grow in Spiritual Maturity**
   - Appreciating the historical and theological contributions of the Pentecostal-Charismatic tradition.
   - Cultivating the disciplines of self-leadership.
   - Communicating the role of Spirit-empowered ministry for effective leadership.
   - Integrating Pentecostal spirituality into the practice of leadership arts.

2. **Demonstrate Leadership Competency**
   - Integrating missional leadership into ministry.
   - Applying new knowledge and skills to the practice of ministry.
   - Developing leaders worth following—catalysts for transformation.
   - Creating an expanded awareness of the implications of globalization.

3. **Exhibit Scholarly Integration**
   - Synthesizing and integrating insights of biblical and practical theology.
   - Demonstrating ability to integrate scholarship with the practice of ministry.
   - Developing professional research and writing skills.

4. **Utilize Ministry Networks**
   - Developing mutually beneficial, long-term personal connections with other ministry professionals.
   - Connecting with resources for ongoing ministry impact.

Curricular Design

The Doctor of Ministry curriculum has three primary components:

- *Core Courses*: Establish and enrich the participant's foundation for effective ministry.

- *Elective Courses*: Offers in-depth training in specific areas relevant to the practice of ministry. Participants may select one of five tracks offered: Contextual Leadership, Spiritual Formation, Biblical Preaching, and Military Chaplaincy for qualifying military chaplains, and Self-Directed.

- *Professional Project*: The participant's ministry context will be the subject of a professional project at the conclusion of the elective phase. Throughout the core and elective courses, participants are mentored to build research toward their doctoral project. After core and elective courses are complete, a Project Design course prepares the participant to write a professional project integrating and applying significant program learning in a ministry context. Participants must complete all core and elective courses before taking the Project Design class. Any exceptions must be approved by the program director. The project enriches the larger church through publication on the ProQuest Internet database.

One dynamic element of the program is involvement in a Doctor of Ministry cohort comprised of individuals from a variety of ministry backgrounds. The cohort remains together for the core phase, allowing deep and meaningful relationships to form and, in the case of specialty cohorts, remains together for the duration of the program. "As iron sharpens iron," the cohort provides a challenging and motivating peer-learning environment.

Program Schedule
The DMin is an in-service degree completed while participants remain active in ministry. The program is designed around a three-semester academic year (fall, spring, summer) and participants take one course per semester. Courses are accomplished primarily through online interactions with minimal onsite expectations (one 4-5-day module per course). Most summer courses are fully online (no onsite module) so that many participants will be on campus only twice per year. Semester modules usually occur in February, June, and October. Course modules are preceded by personal reading/preparation followed by written assignments that apply course materials to the participant's ministries. The 30-hour program consists of eight 3-hour classes, three 1-credit research seminars, plus the final DMin project (3 credits). Thus, in its entirety, the degree will take approximately three and a half to four years to complete. Full-time enrollment is three credit hours per semester; half-time enrollment is one credit hour per semester.

Note: If any co-requisite studies are needed, the participant will be informed when entering the program.

Academic Policies and Procedures

Academic Integrity
It is assumed that students at AGTS will endeavor to be honest and of high integrity in all matters pertaining to Seminary life. A lack of respect and integrity is evidenced by cheating, fabricating, plagiarizing, misusing facilities, removing books and other property not one's own, and disrupting classes. Cheating is defined as intentionally using or attempting to use unauthorized materials, information or study aids in any academic exercise. It is assumed that whatever is submitted by a student is the work of that student and is new work for that course. Fabrication is defined as intentional and unauthorized falsification or invention of any information or citation in an academic exercise or form. Plagiarism is intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise. One who facilitates any of the above is equally responsible with the primary violator. Penalties may include restitution, an "F" on an individual paper, exam, or course; disciplinary probation, suspension; or dismissal from the program.

Academic Probation
A participant is placed on academic probation at the conclusion of any course in which his or her grade point average falls below the required minimum (3.0) necessary to maintain satisfactory academic progress in the degree program. Participants who fail to raise their grades to the required level or higher by the end of two courses on academic probation are subject to dismissal from the program.

Academic Records
The AGTS Records Office maintains official records for each participant enrolled in the Doctor of Ministry program. This file includes the participant's application file, processed requests for advanced standing, processed grades and transcripts, and graduation arrangements. In accordance with Public Law 93-380, Family Educational Rights and Privacy Law 1074 (frequently referred to as the Buckley Amendment), participants have the right to inspect their own records.

Academic Status
Participants will remain in good academic standing in the DMin Program if they maintain a minimum 3.0 grade point average, meet all financial obligations to the Seminary and conduct their personal lives with spiritual, moral, and professional integrity. The administration reserves the right to dismiss any participant whose integrity in any of these areas is deemed unacceptable.

Cancellation of Courses

AGTS reserves the right to cancel any course when enrollment is inadequate.

Concurrent Enrollment

Doctor of Ministry participants interested in concurrent enrollment at another seminary or graduate school for the purpose of transferring credits back into the AGTS Doctor of Ministry Program must secure approval in advance from the director of the Doctor of Ministry Program. Credits must follow transfer credit policy.

Course Attendance

Due to the accelerated pace of each course, regular and punctual attendance is expected of each participant for all course activities. Because attendance is such a crucial element of the cohort peer-learning process, a participant **cannot be absent for more than four hours of class** and still receive credit. If a participant misses any time up to four hours, the professor will assign additional coursework to make up for missed class time.

Course Grading

The final course grades are determined according to the following 4.0 scale:

Grade points per semester hour

A	Superior	4.0
A-		3.7
B+		3.3
B	Satisfactory	3.0
B-		2.7
C+		2.3
C	Poor	2.0
C-		1.7*
F	Failure	0.0*,**
P	Pass	0.0
S	Satisfactory	0.0
I	Incomplete	0.0*,**
W	Withdrawn	0.0

Impacts eligibility for graduation
*** Affects grade point average (GPA)*

Course Evaluations

All Doctor of Ministry courses and faculty are evaluated by participants on the last day of each course. Responses are collected anonymously. The professor will receive a summary of these evaluations with participant comments.

Course Workload

The combination of pre-session, session, and post-session work for a three-credit module course should normally require a minimum of 2,250 pages of assigned reading and a minimum of 35 pages in written assignments. Normally the page requirement on written assignments will not exceed 50 pages. Assignment due dates are specified by the professor with all requirements submitted by the final day of the semester.

Directed Research Courses

A participant may opt to take an independent study course by 'Directed Research.' Participants work with an adviser to conduct a focused study on a given aspect of ministry. A person may take up to two Directed Research (DR) courses. An additional fee of $500 will be charged per Directed Research course. Participants are not allowed to take more than two courses with any one professor. *Note: DR fee subject to change*.

Doctoral Titles

After completing all DMin. courses, and with an approved prospectus in hand, participants may use the designation "DMin. (cand.)" on their resume and other documents. One may start using "DMin." and the title, "Doctor" once the degree has been recorded on their official transcript.

Graduation Requirements

To satisfy graduation requirements for the DMin. degree, the participant must:

1. Satisfactorily complete all DMin Program requirements. This typically includes the completion of 30 credits of course work (12 from Core Courses, 9 from Elective Courses, and 9 related to the completion of the project). Participants in the extended program will have additional credit requirements, as specified in their degree audits.
2. Maintain a minimum cumulative grade point average of at least 3.0, including no more than one C. (A participant cannot graduate with a C- on his or her transcript. A participant must retake the course, at his or her expense, to earn a grade higher than C-.)
3. Be in good standing at the Seminary *(see Academic Status)*.
4. Complete an acceptable and approved DMin project.

5. Make an acceptable oral presentation of the DMin project at the DMin Project Symposium.
6. Students are required to register for graduation as follows: Those who wish to graduate in the spring or summer semester must submit their graduation application to the Assistant Registrar, Seminary, by January 30 of the same year. Those who miss these deadlines will have to wait until the following year to file for graduation.
7. Receive approval to graduate from the Seminary Academic Council.
8. Attend the Symposium, Baccalaureate, and Commencement exercises.

Incomplete Grades

Students are expected to complete all course work in a timely fashion as specified by the instructor in the course syllabus. In extenuating circumstances, extensions may be requested from the professor. It is the participant's responsibility to communicate with the professor prior to the due dates if an extension is needed. If the extension is granted, the participant must submit an Incomplete Request form and the amount of time granted is at the discretion of the professor (not to exceed 30 days from the last day of the semester). In the event the instructor approves an extension, he or she will have the option of lowering the final grade for the course one letter grade lower than it would have been had the work been submitted on time. A failing "F" grade may be issued if the work is not submitted before the expiration of the established extension. No participant will be permitted to register for a class if more than two (2) "Incomplete" grades are posted on the participant's transcript.

Ministry Requirement

It is assumed that each participant will remain involved in full-time ministry throughout the duration of the program. Any participant who leaves the ministry for any reason while pursuing the DMin degree must petition the DMin Committee for continuation in the program.

Participant Grievance Procedure

Fair and prompt resolution of legitimate participant grievances is a vital part of the Seminary's professional and ethical commitment to its participants. Contact the Doctor of Ministry Office for a complete copy of the grievance procedure.

Professional Project and Project Design Class

The professional project is the culmination of the DMin experience in which the ideas and applications of the program are measured and evaluated. Throughout

the core and elective courses, participants are mentored to build research toward their doctoral project. After core and elective courses are complete, a Project Design course prepares the participant to write a professional project integrating and applying significant program learning in their ministry context. Participants must complete all core and elective classes before taking the Project Design class. Exceptions to this will be considered on a case-by-case basis. For further information on the project guidelines, contact the DMin Office.

Professional Project Team

Participants will be a part of a project team. The team will include a project adviser, a biblical adviser, a project editor, and the AGTS DMin. Project Coordinator. All project team members (except the editor) must have earned a CHEA/ATS doctorate, unless an exception is made by the Doctor of Ministry Committee. Team members are recommended by the participant in consultation with the Doctor of Ministry Office and approved by the DMin. Project Coordinator. Biblical advisers and project advisers will receive a stipend from AGTS for their respective services.

Adviser Change Fee. If a participant in the project phase initiates and receives a change in either biblical adviser or project adviser for personal reasons, any expense incurred for the stipend owed to the adviser shall be paid for by the participant requesting the change. The DMin. Project Coordinator, in consultation with the Director, will assess the level of work already completed by the adviser to determine a fair percentage of the total stipend owed to the adviser.

Program Duration

The degree requires approximately three and a half to four years to complete, including the project. This schedule is set to avoid unnecessary pressure on the participant's responsibilities to family and ministry. Participants are required to complete the degree within six years beginning from the date of their first attendance in a doctoral course. In some cases, an extension may be granted (e.g., for those on overseas military assignment). Any extensions must be granted by the DMin Committee. Extending the program into the fifth year will incur additional fees. (See "Program Extensions" and "Program Extension Fees" in the Financial Information section of this Catalog.) Extensions will not be granted beyond the 8th year.

Specialized Tracks

AGTS is pleased to offer a variety of elective courses with a specific focus in one of five tracks: Contextual Leadership, Spiritual Formation, Biblical Preaching, Military Chaplaincy for qualifying military chaplains, and Self-Directed. Participants in the Self-Directed Track may work with the DMin. Team to construct

a combination of courses that is a precise fit to his or her specialty and context. While AGTS attempts to work with the specific interests of a participant, ultimately, all academic, financial, and programmatic policies are at the discretion of AGTS.

Transfer Credits
An individual may transfer in a total of 6 doctoral credits. Individual appeals for transfer credits will be evaluated based upon the following considerations:

1. Transfer credits must be from ATS/CHEA accredited institutions or those recognized by an approved foreign accrediting body.
2. Participant must have earned a minimum grade of "B" (3.0 on a 4.0 scale).
3. Transfer credits must be relevant to the DMin. degree.
4. Recent time frame of courses taken will be reviewed. Extenuating circumstances of the participant will be considered (e.g., missionary in a situation that makes it difficult to take courses in a timely fashion).

AGTS will accept up to 6 doctoral credits for valid/supervised clinical pastoral education provided the CPE units were not used to fulfill the master's ministerial degree. The institution and credit must be recognized by the Association for Clinical Pastoral Education, Inc. accreditation commission.

To request transfer credit, official transcripts must be received by the Assistant Registrar, Seminary, before consideration for doctoral credit will be given. Requests must be submitted when applying for admission. (Any exceptions to the standard policy must be recommended by the DMin Committee and approved by the Seminary Academic Council.)

Technology Use in Classrooms
It is assumed that the use of technology during class time will be limited to activities specifically relevant to the class in session. **Laptops:** To receive maximum benefit of this program, all participants are encouraged to have a laptop computer. Rooms are equipped with power-surge protection plug-in strips and wireless Internet access. Classroom table configurations are designed to facilitate peer interaction. **Cell Phones:** Out of courtesy to the professor and others in the classroom, participants are requested to silence cell phones while in class.

Transfer Credit for Military Chaplains
Qualified chaplains endorsed for U.S. military service may receive up to 12 transfer credits for approved specialized chaplain training (contact the Veterans Center coordinator for details). Chaplain participants who have already transferred in 12 credits for their military work may not transfer in additional elective credits for additional military classes or doctoral work completed.

Unclassified Doctoral Level Students

A limited number of non-degree, post-Master degree persons, may be allowed to take elective courses if they satisfy admission requirements for the Doctor of Ministry program. Normally, there will be a two-course limit on the number of DMin. courses that can be taken prior to formal admission to the program. Select participants can complete their master's degree while seated in DMin, courses at the discretion of the DMin. director. Contact the Doctor of Ministry Office for further information.

Withdrawal from Courses

Failing to attend classes does not automatically withdraw a student. To withdraw from a course, or from the Seminary, the proper form should be obtained in the Seminary Registration office (see full details under the Withdrawal Policy in the university catalog). Refunds will not be made, nor will financial commitments be nullified. Grades for official withdrawals will be changed to a W, WP or WF. Participants must make-up the replacement course at their own expense. Participants receiving financial aid should refer to the *Financial Aid Refund Policy*.

Withdrawal During Project Phase

Once a participant completes the Project Design course, they begin the writing phase. During this phase, they are automatically enrolled in a one-credit hour PTH 999 (Project Development) for three consecutive semesters to complete their doctoral project. Students needing more time will be enrolled in a one-credit hour RES 999 (Project Research and Writing) continuing until the project is finished.

If a participant withdraws from the program and desires to return, they must apply for readmission and pay a readmission fee. If withdrawal is made during the project writing phase, participants must pay the readmission fee and retake the Project Design class at their own expense.

Alumni Audit Policy

Graduates of AGTS doctoral programs are eligible for one free masters or doctoral-level audit (3-4 credits) per academic year, on a space-available basis. Upcoming course schedules and syllabi may be obtained on the AGTS DMin. web page. There is a $90 processing fee.

Financial Policies

Financial Information
Tuition for this program is $630.00 per credit hour ($1,890.00 for a 3-credit course), making a typical 30-hour program a total of $18,900.00. The tuition charges cover the courses, project, and graduation fees. The tuition charge does not cover the application fee, textbooks, cost of travel, housing and meals, editing, directed research fees, continuation fees, extension fees, late project fees, study abroad, or tuition costs for courses taken at other institutions and transferred into the AGTS program. The field-based Immersion trips incur additional costs, and these costs vary depending on location selected. Contact DMin. Office for details.
Applicable for the 2023-24 academic year and subject to change each year thereafter.

Financial Aid
DMin. participants are eligible for loan deferment. The program does qualify for VA benefits and private loans and qualifies for Title IV student loans. Contact the Evangel University Student Financial Services Office for more information (https://www.evangel.edu/financial-aid-and-scholarships/).

Directed Research Fee
A $500 fee will be assessed to your student account for each Directed Research course you take. Since fees are subject to change, please confirm current rate with the DMin. Office.

Lodging, Meals, Transportation
It is up to participants to make their own travel and living arrangements for their stay in Springfield.

Readmission Financial Policy
If a participant withdraws from the program and desires to return, they must apply for readmission and pay a readmission fee. If withdrawal is made during the project writing phase, participants must pay the readmission fee and retake the Project Design class at their own expense.

Unclassified Student Course Fee
The cost for doctoral participants from outside the AGTS program approved to take an elective course will be 115% of the current DMin. tuition.

Library and Research Information

The Cordas C. Burnett Library is the major information resource center of AGTS, incorporating both a physical resource center along with an increasingly vast array of digital resources that can be made available to students throughout the world. The two-level physical facility provides students with a pleasant, quiet atmosphere and a wealth of resources for the pursuit of serious graduate study. The library has a 135,000-volume capacity and its holdings currently consist of 127,726 bound volumes, 80,312 microforms, 5,561 audiovisuals, approximately 160 current periodical subscriptions, and a significant number of indexing and full text online databases that are collectively licensed by the Evangel University libraries. These collections include extensive biblical, theological and missiological materials, augmented by the Flower Pentecostal Heritage Center located at the National Leadership and Resource Center of the Assemblies of God in Springfield, as well as a collection of counseling resources.

The facility includes a computer center that provides access to productivity software, library resources and the Internet. The computer center is equipped with computers and a copy machine/printer. AGTS students may use the library's copy machine to scan and save copies of documents, either using USB drives or their personal email accounts, and for color printing. A wireless network is accessible throughout the facilities and students can send their laptop or home computer print jobs to the library's copy machine/printer.

The AGTS Cordas C. Burnett Library is part of the Evangel University Library System that includes the collections of the Klaude Kendrick Library (main campus) and the James River Leadership Campus Library. The materials from the various collections are integrated into one common online catalog and can be searched simultaneously.

Evangel University libraries provide students and faculty access to a number of online databases and publisher back files that significantly enhance the library's collection, serving as periodical indexing tools while also providing full-text access to a wide range of electronic resources, including journals and eBooks. Available databases include: full-text databases available through EBSCOhost (the ATLA Religion Database with ATLASerials, Old and New Testament Abstracts, Educational Resources Information Center – ERIC, Jewish Studies Source, Humanities International Complete and EBSCO databases such as Academic Search Complete and the EBSCO eBook Collection); eHRAF (Electronic Human Relations Area Files for cross-cultural and intercultural studies); Pro Quest Research Library, including the Pro Quest Dissertations & Theses Full Text database. The library provides a "Discovery" search option through EBSCO which enables

students to search most of these databases and the online catalog of the EU/AGTS libraries holdings simultaneously. Students can do this by using the "Search Everything" search box on the EU Libraries homepage (https://library.evangel.edu).

See below for instructions to access the online research databases licensed by the EU libraries *from off-campus*:

1. Submit a search using the "Search Everything" search box provided on the libraries' home page (https://library.evangel.edu) or click on any of the individual database links provided on the library's A-Z Databases page.

2. If this is the first time you have tried to connect to an EU library database during your browsing session, you will need to perform the following steps as well.

3. A Login page will open. Enter in the following information in the spaces provided: ***Please Note: This is the same login that you would use to place MOBIUS or SWAN book requests or to access your library account.***

   a. **Your Name**

   b. **Library ID**. Your library ID will be your Evangel student number (the number that appears in your student card's barcode), followed by the letters "EU" (all caps).
      For instance, your ID may look something like this: **10002345678EU** The number should be very similar to what appears in your student portal login but with some extra zeros inserted to bring the total number of digits to 11. As a general principle, it will likely be three additional zeros inserted immediately after the initial number. However, some may need to add a larger total of zeros.

      If you need to verify your student number, the home page of your student portal account will have the full number listed near the top of the screen.

   c. **Password**. If you have not already created a password, you can do so by entering a sequence of letters/numbers and clicking on "Submit." *You will be responsible for creating and remembering your own password. Please keep in mind that this is a separate password from what you create for your student portal account, although you are free to use the same sequence of letters and numbers.* If you

forget your password, you can create a new one by selecting the "Forget your password?" option or by contacting the library's Circulation Desk for help.

d. **Click Submit.**

The AGTS library can provide further access to print materials beyond those housed in the Evangel University libraries by virtue of EU's status as a member of the MOBIUS consortium. MOBIUS creates a virtual collection of the more than 29 million items contained in the libraries of its member institutions and creates a single user interface that allows faculty and students to request library materials using any personal computer in any location with access to the Internet. Requested materials may be delivered to the AGTS library within as few as one or two days of being requested by the MOBIUS Delivery System. Local libraries that participate in MOBIUS include Baptist Bible College, Cottey College, Crowder College, Drury University, Missouri Southern State University, Missouri State University, Ozark Christian College, Ozarks Technical Community College and Southwest Baptist University. The library also offers computer-assisted interlibrary loan services through OCLC that enable patrons to borrow books from other non-Consortium libraries throughout the country.

These resources enable AGTS students to deal effectively and efficiently with their information needs. As students grow in their experience and skill, the library can offer virtually unlimited access to resources through the library's online catalog, MOBIUS, OCLC, the Internet and Interlibrary Loan.

Distance students may borrow books from the Evangel University Libraries' circulating collections. Library staff will normally ship available books within 24 hours. Scanned copies of articles from the libraries' journal or magazine collections may be requested as well and will be emailed to the student's account. The standard cost for photocopies is 10 cents per page. Unless the student requests a direct invoice, the cost for copies will be billed to the individual's account in the Bursar's Office. Students may request materials directly from EU libraries via email (library@agts.edu) or phone (800-467-AGTS or 417-268-1059). In addition, many resources for theological study are often available online or through local libraries or local interlibrary loan programs. *For lists of library resources and complete library policies, please consult the library office.*

Information **Technology Resources**

In addition to online Library resources, Doctor of Ministry participants have access to the DMin. Information Technology Resource Guide located in the Course Information module in DMin. Central in CANVAS. This document provides an informational overview of IT procedures and resources that are available to you as an AGTS student and would include instructions on how to:

1. Connect to the Wi-Fi when you're on campus.
2. Print remotely using PaperCut's Web Print.
3. Reset your password.
4. Access and use Canvas Course Commons. (See "Course Commons Student Orientation" in CANVAS.)

As a DMin. participant, this guide will be a valuable tool for online IT resources.

Course **Descriptions**

I.   Core Courses: (12 hours)

Core 1 - Renewing the Spiritual Leader (3 hours)
Developing into a leader worth following is considered in the context of self-leadership, other-leadership, and Pentecostal spirituality. A critical appraisal of leadership models is presented as the class develops a synthetic model of Christian leadership considered from a Pentecostal perspective and based on foundations of personal development and integrity.

Core 2 - Pentecostal Ministry in the 21st Century (3 hours)
This course will explore emerging contours of 21st century ministry with emphasis on Pentecostal identity and spirituality, whole-life discipleship, empowered and envisioned leadership and the globalization of the church and her mission. We will go "back to the future" and examine some key events, insights, and leaders of the global Pentecostal/Charismatic movements of 20th century that offer context and insights for the future. From this backdrop we will then examine important practical issues impacting the future of Pentecostalism including Spirit-baptism and the public expression of manifestations, the evidence and outcomes of Spirit-empowered discipleship and the sociocultural and economic impact of mature Pentecostal ministry on communities and nations.

Core 3 - Biblical Theology of Ministry (3 hours)

This course gives special attention to developing the skills and methods of biblical theology for the study of Scripture and equips the participant to successfully complete the biblical-theological component of the DMin. Project. The course also explores the role of biblical-theological reflection in leadership, ministry development, and preaching.

Core 4 - Leading Christian Organizations (3 hours)

This course covers leadership of the contemporary church or ministry with special consideration given to the integration of biblical values, contemporary leadership theory, contemporary organizational theory, and the participant's context of ministry.

II. Elective Courses (9 hours)

Following completion of the Core Courses, a participant will enter their selected track: Contextual Leadership, Spiritual Formation, Biblical Preaching, Military Chaplaincy, or Self-Directed. Participants in the Self-Directed Track may work with the DMin. Team to construct a combination of courses that is a precise fit to his or her specialty and context.

Participants may obtain upcoming course schedules on the AGTS DMin. web page. Syllabi are located in DMin. Central (Course Commons) as well as in each selected course in CANVAS.

III. Professional Project (9 hours)

PTH 956/957/958 Research Seminar (three 1-credit seminars)

A 1-credit seminar will be held concurrently with Core 2, 3, and 4. The seminars are designed to prepare the developing scholar for critical-analytical writing, advanced research techniques, and planning their professional project.

PTH 906 Project Design (3 hours)

A course designed to prepare the participant for presentation of an acceptable project prospectus to the DMin. Project Committee. Components of a prospectus, research methodologies, statistical analysis techniques, and writing strategies are explored and applied. Note: Participant must have completed *all core and elective* courses before he or she is eligible to take this course. Exceptions must be approved by the program director.

PTH 999 Project Development (3 hours)
This course entails composition and oral presentation of an acceptable written project that integrates theory and praxis and makes a meaningful contribution to the practice of ministry. All participants working on the project phase will maintain a continued registration in the program. *Note: This course is facilitated as 1 credit hour per semester for three consecutive semesters.*

RES 999 Project Research and Writing (1 hour)
This course is a continuation of the final project phase if additional time is needed beyond three consecutive semesters or one year. Subsequent to PTH 999, every semester, participants in the project phase who need more time will be automatically enrolled in this course until the project is successfully completed. *(1 credit hour/per semester; current DMin. tuition rate applicable)*

Program Administration and Faculty

For a complete listing of the AGTS administration and Doctor of Ministry leadership team and faculty, see the AGTS online catalog.

University Services, Policies and Standards

For the University wide services, policies, and standards, see the current Evangel University Student Handbook published by the Office of Student Development. This document can be accessed at the link below:

https://www.evangel.edu/current-students/

Here is a listing of some items available to you in the University Student Handbook:
I.   **Welcome to Evangel University**
II.   **Directory of Services**
III.   **Student Involvement and Leadership Opportunities**
IV.   **Students Bill of Rights**
V.   **Community Living – Code of Conduct**
VI.   **Safety Standards and Information**
VII.   **Information Specifically for Residential and Commuter Students**
VIII.   **Community Accountability Program**
IX.   **University Policies**